



# *Job Opportunity*

## *California State Lands Commission*

*The California State Lands Commission is an equal opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.*

July 7, 2000

### **ASSISTANT BOUNDARY DETERMINATION OFFICER**

**\$3603 - \$4375**

**OR**

### **ASSOCIATE BOUNDARY DETERMINATION OFFICER**

**\$4457 - \$5415**

The Assistant/Associate Boundary Determination Officer works in the Division of Land Management in Sacramento and is assigned technical responsibilities to determine boundaries of state-owned tide and submerged lands.

#### **DUTIES AND RESPONSIBILITIES:**

- Research ownership, title and boundary information to determine sovereign and proprietary interests of the State of California.
- Prepare and review land descriptions, maps, settlement plat, title evidence reports, land use planning documents, etc.
- Conduct field surveys, which may include setting boundary lines, locating the mean high tide line, cadastral surveys, photogrammetric control surveys, topographic surveys, etc.
- May be required to act as expert witness and prepare exhibits and data for presentation in litigation.

#### **REGISTRATION REQUIREMENT:**

- Assistant level – Possession of a valid certificate as a Land Surveyor in Training issued by the California State Board of Registration for Professional Engineers.
- Associate level – Possession of a valid California Land Surveyor's License.

#### **DESIRABLE QUALIFICATIONS:**

- Knowledge of computer software programs, e.g. Autodesk, AutoCAD Release 13/14, Microsoft Word, and Microsoft Access.
- Ability to:
  - Manage multiple tasks and meet timelines.
  - Establish and maintain a professional working relationship with a variety of personalities.
  - Work independently and exercise initiative and good judgement with minimal supervision.
- General knowledge of tidal, lake and river characteristics.

**POSITION LOCATION:**

100 Howe Avenue, Suite 100-South  
 Sacramento, California  
 Free parking – Near Light Rail – On bus routes

**HOW TO APPLY:**

Submit resume and standard State application to:

California State Lands Commission  
 Personnel Office  
 100 Howe Avenue, Suite 100-South  
 Sacramento, CA 95825  
 (916) 574-1910 or FAX (916) 574-1915

**WHO MAY APPLY:**

**State employees** with transfer eligibility, reinstatement eligibility or employment list eligibility. Transfers from surplus agencies or individuals on SROA will be given first consideration.

**Former State employees** with reinstatement eligibility or employment list eligibility.

**Non-State employees** who have already taken an examination for this job classification and have established employment list eligibility.

Applications will be screened and only the most qualified candidates will be scheduled for an interview.

**Applications will be accepted until position is filled.**